



**Ottawa Community Immigrant Services Organization**  
Organisme Communautaire des Services aux Immigrants d'Ottawa

## **INTERNAL / EXTERNAL OCISO JOB POSTING**

**Position:** Youth Peer Support Facilitator  
**Term:** Full time, Present to March 31, 2018 (Subject to Renewal)  
**Reports to:** Manager – Settlement and Integration Program

### **About OCISO**

OCISO supports immigrants through the journey of making Canada their home by providing creative and responsive programs that are culturally and linguistically appropriate, by building community through mutual respect and partnerships, and by fostering healthy and inclusive spaces for open dialogue and healing.

### **Position Summary**

The Youth Peer Support Facilitator will support refugee youth to connect with peers in the community for the purpose of receiving settlement and psychosocial supports. Peer support networks are deemed one of the best supports for mitigating mental health issues and promoting social inclusion, integration and independence. The Facilitator will also conduct group sessions for participating clients.

The Peer Support Project will;

- hasten the refugees' social integration by helping them understand the Canadian systems and institutions and by accompanying them through the range of procedures necessary for settling in Ottawa
- provide consistent social support in order to alleviate current or future mental health issues

The Youth Peer Support Facilitator will recruit and orient volunteer Peers, facilitate Peer training sessions, match Peers with clients, provide ongoing support to the matched pairs and deliver support groups for participating clients. They will be responsible for maintaining client and Peer files, monitoring and reporting program outcomes and other project related administrative activities. They will liaise with and refer to partnering agencies as appropriate.

### **Main Responsibilities:**

- Project planning; develop detailed work plan, peer and client outreach plan, evaluation methods, administrative procedures
- Engagement of volunteers from the community, individuals with lived refugee experience, settlement sector mental health professionals and members from relevant institutions
- Recruitment, retention and development of volunteer peers including local school boards
- Engagement of immigrant and refugee youth, intake, assess and support clients in partnership with Peers applying a case-management approach
- Management of pairing between Peers and youth participants
- Facilitation of support group sessions for participating youth
- Collect data on an ongoing basis through a range of indicators, including process indicators

- Facilitate appropriate referrals to other community resources
- The ability to work some evening and weekend hours is required

**Qualifications:**

- Bachelor degree in a social science field such as Counselling, Social Work, Psychology, or Social Psychology or combination of related education and experience.
- 3+ years of experience in social service project development and coordination with focus on youth related issues
- Previous experience in effective outreach strategies with aim to attract volunteers
- Demonstrated ability to work effectively in a multi-disciplinary and multicultural team environment
- Previous experience and/or knowledge of peer support programs preferable
- Training/facilitation experience specific to social services
- Strong knowledge and understanding of pre and post migration issues and their impact on the therapeutic alliance and on the counselling process
- Excellent administrative and computer skills; database, data collection, Microsoft
- Fluency in English and Arabic as asset. French and other languages are considered an asset.
- Valid drivers licence and access to a car is highly desirable

**Application Deadline:** January 15, 2018 by 5:00 p.m.

**Application Process:**

*Please send a cover letter and a resume to Halimah Shaw, H.R Administrator at [hr@ociso.org](mailto:hr@ociso.org) or by fax: 613-288-2674.*

*We encourage applications from qualified people of all backgrounds, including women, members of visible minorities, Aboriginal peoples, and persons with disabilities.*

*OCISO is committed to accessibility in employment and to ensuring equal access to employment opportunities for candidates, including persons with disabilities. In compliance with AODA, OCISO will endeavor to provide accommodation to persons with disabilities in the recruitment process upon request. If you are selected for an interview and you require accommodation due to a disability during the recruitment process, please notify the HR Coordinator upon scheduling your interview.*