



**Position:** RESOURCE CONSULTANT, Children's Inclusion Support Services

**Works closely with licensed community child care programs and families in meeting the needs of including children with special needs. Advises and consults with child care program staff, families and the staff of community agencies to develop appropriate team service plans. Provides formal and informal training to facilitate the inclusion of children with special needs in licensed child care settings.**

**Union/Management:** Permanent, Full-Time (35 hours per week), unionized position

**Salary:** \$52,015.60- \$61,516.00 per annum

**Location:** Suite 600- 700 Industrial Avenue, Ottawa and geographic locations such as East, South, Central, Kanata/Stittsville

**Responsibilities:** Work closely with community child care programs and families in supporting the inclusion of children with special needs.

Advising and consulting with child care program staff, families and the staff of community agencies to develop appropriate team service plans.

Identifying and reviewing the developmental and behavioural needs of children assigned to caseload

Provides formal and informal training and supports the implementation of action plans following training sessions.

Facilitates and supports the inclusion of children with special needs in licensed child care settings

**Qualifications:** Minimum three years working with children with special needs.

Minimum five years experience working with children and families.

Previous experience consulting with staff in licensed child care programs

Previous experience assessing the needs of a variety of licensed child care settings

Diploma in Early Childhood Education or Equivalent plus specialized diploma/ certificate (Resource Teacher Certificate, Early Interventionist or Equivalent)

RECE in good standing with the CECE

Clear Police Record Check (Vulnerable sector) completed in the last 6 months

Current Standard First Aid and CPR certification

Demonstrated sensitivity in supporting families/child care programs

Use of a car is essential

Knowledge of Microsoft Office

Excellent written and verbal communication skills, English

Bilingualism an asset

**Hours of Work:** 35 hours per week

**Available from:** August 1<sup>st</sup>, 2018

**Apply:** E-mail: [hrrecruiting@afchildrensservices.ca](mailto:hrrecruiting@afchildrensservices.ca)

**Closing date:** June 24<sup>th</sup>, 2018

We thank all applicants for their interest; however only those selected for an interview will be contacted.

Should the applicant require any accommodations during the application process please notify Human Resources as per the Accessibility for Ontarians with disabilities Act.