



## **Early Learning Playground - Program Facilitator**

**Position Type:** Part time, contract, 3 hours week

**Employment period:** April 19 – June 14, 2018

**Salary:** \$15.00 hour

**Job Area:** Nepean

### **Scope of Position**

The successful candidate will work with the Parkwood Hills Early Learning Playground Coordinator on Thursday from 8:30am -11:30am. The facilitator will provide direct hands on program support and will ensure that the play sessions maintain the highest standards set by Nepean, Rideau and Osgoode Community Resource Centre (NROCRC)

The successful candidate must commit to work within NROCRC's model of Community Development.

### **Job Specific Responsibilities**

- Maintain a clean, safe and stimulating playgroup environment for young children and their parent(s) or caregivers. Includes set up and preparing session activities
- Facilitate clean up and conducting a story and music circle for the playgroup
- Ensure the children are supervised at all times
- Perform other related duties as assigned

### **Common Responsibilities**

- Work in a manner that preserves confidentiality
- Work in a way that promotes collaborative and interdisciplinary teamwork
- Respect and value the diversity of communities and individuals

### **Qualifications**

- Childcare experience preferred
- Minimum Current certificate in Infant/Child Emergency First Aid/CPR
- Experience working in a child/adult orientated environment preferred
- Demonstrated ability to work effectively in a multi-disciplinary team environment
- Excellent communication and interpersonal skills with adults and children, sensitivity to people of different cultural and socio-economic backgrounds.
- Fluent written and verbal skills English. Fluency in Arabic is an asset

**Please submit your cover letter and resume by Wednesday, April 11<sup>th</sup> at 4:30 pm.**

**Reply to: Janet Donovan, Operations Coordinator**

**By email: [jdonovan@nrocr.org](mailto:jdonovan@nrocr.org)**

We would like to thank all candidates for applying, however, only those selected for an interview will be contacted directly. Due to the high volumes of interested applicants, we will not be able to receive phone calls asking for more information on available positions.

NROCRC is an equal opportunity employer committed to building a diverse work team representative of the community we serve.

NROCRC welcomes applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.