

**FREE**

**Income  
Tax  
Clinic**

## **Starting February 26, 2018: PRE-REGISTRATION DROP-IN CLINIC**

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Tax applicants must attend the pre-registration clinic with ALL necessary documents.

**DAYS:** Mondays and Tuesdays only

**TIME:** 1:00pm to 3:00pm (drop-in)

**LOCATION:** Pinecrest-Queensway CHC  
1365 Richmond Road, 2<sup>nd</sup> floor reception

**CRITERIA:**

- ✓ Applicant must reside in the Pinecrest-Queensway Community Health Centre catchment area
- ✓ 2017 basic returns with income **\$40,000** or less for couples or **\$30,000** or less for individuals
- ✓ Only one (1) income tax return per person (exception for couples earning up to \$40,000)
- ✓ Only individuals (NO businesses or rental income)

**TO BRING:**

- T5, T4 and other slips
- Public transit passes or receipt upto June 30,2017
- Social insurance number
- 2016 Notice of Assessment
- Rent record
- Statement of Child benefit slip

## **Starting March 3, 2018: TAX FILING**

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Tax applicants who have completed the pre-registration clinic will receive a 45 minute appointment to file their taxes.

**APPOINTMENT DAYS:** Saturdays only, March and April

**APPOINTMENT TIMES:** Between 9:30am and 11:30am

\*\* Tax applicants are responsible for mailing their income tax returns to Revenue Canada. \*\*