



Free Computer Classes for Women

Permanent Residents, Convention Refugees, Care-Givers

SKILL LEVELS

LEVEL 1: Computer Basics, Introduction to MS Word, Resume Preparation, Internet, E-mail, Keyboarding

LEVEL 2: Intermediate MS Word, Introduction to Excel

LEVEL 3: Advanced Word, Excel, PowerPoint



LEVEL 1– Tuesday Morning Classes

Duration: 8 weeks

Time: 9:30 am to 12:30 pm

Dates: Tuesdays: January 9, 16, 23, 30
February 6, 13, 20, 27, 2018

Graduation: March 2, at 12:00 noon

LEVEL 1– Tuesday Afternoon Classes

Duration: 8 weeks

Time: 1:30 pm to 4:30 pm

Dates: Tuesdays: January 9, 16, 23, 30
February 6, 13, 20, 27, 2018

Graduation: March 2, at 12:00 noon

LEVEL 2– Wednesday Morning Classes

Duration: 8 weeks

Time: 9:30 am to 12:30 pm

Dates: Wednesdays: January 10, 17, 24,
31, February 7, 14, 21, 28, 2018

Graduation: March 2, at 12:00 noon

LEVEL 2– Wednesday Afternoon Classes

Duration: 8 weeks

Time: 1:30 pm to 4:30 pm

Dates: Wednesdays: January 10, 17, 24,
31, February 7, 14, 21, 28, 2018

Graduation: March 2, at 12:00 noon

LEVEL 3– Thursday Morning Classes

Duration: 8 weeks

Time: 9:30 am to 12:30 pm

Dates: Thursdays: January 11, 18, 25,
February 1, 8, 15, 22, March 1, 2018

Graduation: March 2, at 12:00 noon

LEVEL 3– Thursday Afternoon Classes

Duration: 8 weeks

Time: 1:30 pm to 4:30 pm

Dates: Thursdays: January 11, 18, 25,
February 1, 8, 15, 22, March 1, 2018

Graduation: March 2, at 12:00 noon

*** safe & respectful environment * 48 hours notice for child-minding**

TO REGISTER PLEASE CONTACT:

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