

## **COMMUNITY DEVELOPER FOR COMMUNITY LEGAL SERVICES OF OTTAWA**

Community Legal Services of Ottawa is a community legal clinic, funded by Legal Aid Ontario. We provide legal assistance, public legal education activities and community development initiatives for the low-income residents of Ottawa.

We have a new full-time, permanent position for a community developer.

### **Responsibilities**

- Engaging in community development, outreach and organizing activities on issues of importance for Ottawa's low-income communities
- Building our network of partner organizations
- Building relationships with Ottawa's Indigenous community organizations
- Outreach to rural and outlying areas of Ottawa
- Working closely with staff teams at our three offices and partner organizations

### **Qualifications**

- Undergraduate degree or college diploma
- Minimum three years of related experience with community-based organizations
- Superior skills in community engagement, outreach, partnership and group development
- Experience supporting vulnerable individuals and equity-seeking groups
- Strong knowledge of community services in Ottawa
- Proven ability to work collaboratively
- Excellent organizational, writing and communication skills
- Strong computer skills and working experience with social media
- Capacity to work in French is preferred
- Driver's license is required; access to a vehicle is preferred

### **Application Deadline: Tuesday, July 17 at 5:00 p.m.**

Please send a cover letter, resumé and references by email to [steing@lao.on.ca](mailto:steing@lao.on.ca):

Gary Stein, Executive Director  
Community Legal Services of Ottawa  
406 – 1355 Bank Street  
Ottawa, ON K1H 8K7

Community Legal Services of Ottawa is an equal opportunity employer. We are committed to equity, diversity and inclusion. We welcome applicants from our diverse community and from historically disadvantaged groups.

We thank all applicants but we will only contact candidates selected for an interview.