



### Internal/External Employment Opportunity

**Position Title:** Community Development Worker – Strathcona Heights  
**Component/Team:** Community Development & Engagement  
**Status:** 9 Month Contract (until June 30, 2021), 0.8 FTE Part-time (28 hours per week)  
**Salary Scale:** \$28.78 - \$34.67 hourly, plus 4% vacation pay in lieu of benefits  
**Start Date:** October 1, 2020

### Position Description:

The Sandy Hill Community Health Centre (SHCHC) subscribes to the World Health Organization's definition of health, which describes it as "a resource for living which enables people to realize their aspirations and satisfy needs and to change or cope with the environment." Within this context, the Community Development Worker coordinates community initiatives that provide critical hours programming to children and vulnerable, racialized and low-income populations in Strathcona Heights. The incumbent works closely with other members of the Sandy Hill Community Health Centre as well as community partners to develop a coordinated array of local community supportive services that meet the needs of residents within the Strathcona Heights Ottawa Community Housing neighborhood.

### Skills, Education and Experience:

Requirements for this position include:

#### Education and Language

- Bachelor's degree in social sciences or relevant program of study
- Under the Centre's designation to provide French Language Services:
  - French (oral expression): Advanced
  - French (oral comprehension): Advanced
  - French (reading comprehension): Intermediate +
- Excellent communications skills in English & French
- Communications skills in languages other than French and English (Persian, Haitian, Somali, Mandarin, Arabic and Spanish) an asset

#### Professional Experience

- Three to five years' experience in community development
- Experience working with vulnerable, racialized communities, and people living on low income.



### **Knowledge, Skills and Abilities**

- Project coordination skills including: engagement through virtual meeting platforms, budget management, partnership development, grant proposal development, managing multiple partners and funders across organizations etc.
- Knowledge and understanding of poverty and health equity issues
- Knowledge of related community resources which promote the well-being of vulnerable, racialized and low-income populations
- Knowledge of community development and health promotion principles
- Ability to independently assess situations and to respond appropriately
- Ability to work flexible hours based on client and community needs
- Experience facilitating groups and utilizing community development and engagement techniques
- Excellent organizational skills
- Ability to manage time effectively and address competing demands
- Interest in a variety of health issues and willingness to learn and teach others about them
- Ability to work collaboratively in a multi-disciplinary setting, with clients and other agencies.
- Sound judgment and strong problem solving skills
- Experience working with diverse populations in a social housing setting
- Excellent cultural competency skills
- Proficient use of computers and various software applications
- Valid driver's license, insurance and use of a personally owned vehicle
- Ability to work effectively in coalitions and networks; ability to recognize and mobilize resources (i.e. financial, physical, social, and community)
- Strong organizational and conflict resolution skills; research and analytical skills
- Ability to be a flexible and cooperative team player and to work independently; ability to be assertive and take initiative
- Respects and values the diversity of communities and individuals
- Proficiency in the use of computers and various software applications

### **Reporting Relationship:**

The Community Development Worker is directly accountable to the Community Development & Engagement Team Leader.

### **Conditions of Employment:**

Hours of work will be developed in collaboration with the successful candidate to ensure a healthy work-life balance. A schedule of work will be based on the Centre's hours of operation and program requirements and may include some evenings.

An offer of employment will be conditional upon the candidate completing a criminal reference check, verification of educational requirement for this position and linguistic profile to the satisfaction of the Sandy Hill Community Health Centre.



**Accommodation:**

SHCHC will provide accommodation for applicants with disabilities in its recruitment process.

If at any stage in the selection process you require accommodation due to disability, please let us know the nature of the required accommodation.

**How to Apply:**

To apply, please visit [sandyhillchc.workable.com](https://sandyhillchc.workable.com) and select the appropriate job opening.

Clients of the Centre are welcome to apply. Should a client become the successful candidate, they will no longer be able to continue receiving services at Sandy Hill Community Health Centre. Assistance will be made available to find an alternative provider.

**POSTING DATE:** August 26, 2020

**CLOSING DATE:** September 11, 2020 at 4:00 pm