



Free Computer Classes for Women

Permanent Residents, Convention Refugees, Care-Givers

SKILL LEVELS

LEVEL 1: Computer Basics, Introduction to MS Word, Internet, e-mail, Keyboarding

LEVEL 2: Intermediate MS Word, Introduction to Excel

LEVEL 3: Advanced Word, Excel, PowerPoint



LEVEL 1– Tuesday Morning

Duration: 8 weeks

Time: 9:30 am to 12:30 pm

Dates: September 3, 10, 17, 24
October 1, 8, 15, 22,

Graduation: October 25, at 12:00 noon

LEVEL 1– Tuesday Afternoon

Duration: 8 weeks

Time: 1:30 pm to 4:30 pm

Dates: September 3, 10, 17, 24
October 1, 8, 15, 22,

Graduation: October 25, at 12:00 noon

LEVEL 2– Wednesday Morning

Duration: 8 weeks

Time: 9:30 am to 12:30 pm

Dates: September 4, 11, 18, 25
October 2, 9, 16, 23,

Graduation: October 25, at 12:00 noon

LEVEL 2– Wednesday Afternoon

Duration: 8 weeks

Time: 1:30 pm to 4:30 pm

Dates: September 4, 11, 18, 25
October 2, 9, 16, 23,

Graduation: October 25, at 12:00 noon

LEVEL 3– Thursday Morning

Duration: 8 weeks

Time: 9:30 am to 12:30 pm

Dates: September 5, 12, 19, 26
October 3, 10, 17, 24,

Graduation: October 25, at 12:00 noon

LEVEL 3– Thursday Afternoon

Duration: 8 weeks

Time: 1:30 pm to 4:30 pm

Dates: September 5, 12, 19, 26
October 3, 10, 17, 24,

Graduation: October 25, at 12:00 noon

* safe & respectful environment * 48 hours notice for child-minding

TO REGISTER PLEASE CONTACT:

thao@immigrantwomenservices.com or 613.729.3145 ext. 233



Citizenship and
Immigration Canada

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