



**Position:** TEACHER

**Union/Management:** 1 full time Permanent unionized position

**Salary:** \$39,500 to \$44,566 yearly

**Location:** 195 George Street, Ottawa

**Qualifications:** Degree or diploma in Early Childhood Education or other equivalent education

Registration with the College of Early Childhood Educators

Proven ability to work closely with other team members

Sensitivity and respect for individual and cultural differences

Adequate energy level and ability to meet the physical demands of the job

An additional language would be an asset.

**Duties:** Meets children's needs for continuance of care, routines and education in the absence of regular caregiver; reassures children as needed; receives instruction from supervisor and plans to carry out planned activities with adjustments if necessary and requested.

Implements program plans on a daily basis as established or modified; helps set up areas for planned activities; provides a welcoming and nurturing environment through displaying affection, acceptance and support of each child; guides and assists children in activities, routines and transition times; teaches appropriate behaviours and skills through modelling, counselling, mediating, observing, questioning, demonstrating and reinforcing.

Observes children's behaviour and level of participation; advises supervisor of observations, concerns and suggestions if requested.

Attends to physical needs of children; instructs and assists in washing, dressing, toileting, and eating to develop self-help skills; attends to diapering needs; feeds children and ensures special dietary requirements are met; ensures children are clean, dry and dressed appropriately.

Assists in maintaining a healthy and safe environment; reports accidents and serious occurrences to supervisor; observes and reports on illness and health conditions; monitors location for health and safety hazards.

Ensures positive communication with parents; greets parents and children; communicates at end of day about activities, children's participation and learning.

Other related duties as may be assigned by Head Teacher

**Hours of Work:** 35 hours per week flexible hours

**Available from:** September 5th, 2010

**Apply in writing to:** Kim Hiscott, Executive Director

Andrew Fleck Child Care Services  
700 Industrial Avenue, Suite 600  
Ottawa, ON K1G 0Y9  
Fax: 613-736-8378  
E-mail: [hrrcruiting@afchildcare.on.ca](mailto:hrrcruiting@afchildcare.on.ca)

**Closing date:**

July 9, 2010

We thank all applicants for their interest; however only those selected for an interview will be contacted. No telephone inquiries please. This position is open to both male and female applicants.