

## **Military Family Resource Centre - National Capital Region**

330 Croil Pvt., Bldg 471, Ottawa (ON) K1V 1J1

Tel: (613) 998-4888 Fax: (613) 998-9585 Website: [www.familyforce.ca](http://www.familyforce.ca)



### **Youth Program Leader**

Position Type: Permanent, part time  
Replacement Period Starting: January 2012  
Job Region: Ottawa South  
Years Experience: 2 years working with youth ranging between the ages of 8 and 18

The Youth Program Leader is responsible for leadership and mentoring of Canadian Forces youth during program time. The chosen candidate is responsible for ensuring a safe and healthy environment for all youth. He/She must be enthusiastic, have an outgoing personality, and be a positive role model who is supportive and work well within a team. 5 to 10 hours weekly including evenings and weekends.

#### **Responsibilities:**

- Designing and implementing weekly Youth Centre “drop-in” activities
- Promotion of programs to Canadian Forces Youth
- Facilitates Youth Centre programs
- Supervision of Youth Centre
- Recognition and removal of safety hazards
- Work closely with Youth Services Coordinator to plan Youth Centre activities
- Reports directly to the Youth Services Coordinator
- Must be willing to work within a team

#### **Qualifications:**

The successful candidate will possess the following qualifications:

- Diploma/degree in children/youth or recreation
- Bilingual in both official languages
- Understanding of military lifestyle
- Must possess current First Aid & CPR certification
- Knowledge of youth issues and concerns
- Must possess a Police Check for the vulnerable sector dated within the last year
- Suicide Intervention Training Certificate an asset
- High Five Accreditation an asset

Candidates interested in this position must send their resume and cover letter by **January 3, 2011** by e mail to [Brittany.Jadayel@forces.gc.ca](mailto:Brittany.Jadayel@forces.gc.ca) or by fax, attention Brittany Jadayel at (613) 998-9585.

Only candidates selected for an interview will be contacted; however, we thank all applicants for their interest.